

# The ePod Newsletter

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## FEBRUARY 2018

### BOARD MEETINGS

The Board met on 22 and 23 February and further 2018 meetings are planned for:

- 24 & 25 May
- 23 & 24 August and
- 15 & 16 November.

### NEW CHAIR AND DEPUTY CHAIR

At its last meeting, the Board appointed Fiona Angus as Chair and Matt Carroll as Deputy Chair and welcomes them to their new roles.

The Board would like to farewell and thank Leigh Shaw for serving as Chair for the past 5 years, and for sharing her knowledge, skills and experience, which will be greatly missed.

### NEW CONTINUING PROFESSIONAL DEVELOPMENT

The Board's new CPD policy commenced on 1 January 2018 and the policy with its supporting documents are available on the Board's website [here](#).

This new 2 year cycle now replaces the PBRCF 4 year cycle. The PBRCF was introduced over 10 years ago and has served the Board and practitioners well. The Board however, felt it was timely to update and streamline the requirements and it is hoped the new 2 year cycle will be easier for practitioners to manage.

The new requirements fall into four categories: compulsory, professional communication, professional learning and basic life support, with points based on the number of hours rather than credits (as previously calculated.)

**Your current CPD period is 1 January 2018 to 31 December 2019.**

However, for this first introductory cycle only, practitioners will also be able to include any CPD hours they have completed during 2017 as well.

### CPD ONLINE

**You are now required to record your CPD hours through your Practitioner Portal on the Board's CPD [login](#).**

Practitioners will use the same login as applying to renew an APC, in order to log CPD activities and courses, and upload any evidential documentation.

Please note if you haven't already logged in and activated your account yet, click on the "activate account" link only, (don't type in your registration number or a password. You will be taken to the next page where you can do this, then you will receive an email with instructions so you can complete your login.

Practitioners will be able to see clearly throughout the year, how many more hours are required and in which category, in order to complete their CPD requirements.

Logbooks will no longer be required to be posted in to the Board as auditing will be undertaken online.

***This is why it is important to keep your CPD information up to date in your Practitioner Portal on the Board's site.***

An explanatory video is available on the website as well, that shows step by step, how to record CPD activities and upload evidential documentation.

### APC RENEWAL APPLICATIONS

As always, **your APC will expire on 31 March**. Please ensure you renew yours well before then.

#### **Online**

APC renewals will be available again this year **from 1 March**, and it is hoped that even more practitioners use this option this year rather than posting or emailing the forms.

#### **Paper based**

If you do email your application form, the office requests that you please ensure the form is sent as one attachment (rather than each page separately).

If you either post or email your application, please remember that the 31<sup>st</sup> March falls over Easter this year.

Please ensure that your application is received at least 2 weeks in advance, by **16 March** to allow your APC

application to be processed in time to enable you to continue practising at the beginning of April.

The 2018/ 2019 APC application form is available [here](#).

## NEW STANDARDS OF PRACTICE

The Board has consulted on its new Standards of Practice draft document, and would again like to thank all stakeholders for their input. The Board will be publishing the final document in the coming months.

## VULNERABLE CHILDRENS ACT 2014

The Board would like to draw practitioners' attention to the Children's Action Plan: Children's worker safety checking and child protection policies.

Please note all existing non-core children's workers in a state funded organisation that provide regulated health services must have been safety checked by 1 July 2019, with rechecks required every 3 years. Please click [here](#).

This includes services provided at public hospitals, publically funded medial practices or facilities, medical services belonging to PHOs, and homebased disability and residential disability support services.

## PRESCRIBING

The Board will continue to work on progressing podiatric prescribing this year and keep practitioners updated on any further developments with the Ministry of Health.

### IMPORTANT REMINDER

The Board would like to remind all practitioners that Medsafe and Medicines Control permit podiatrists to prescribe up to 2 percent lignocaine only.

***The prescribing and use of Marcaine, Ropivacaine or Bupivacaine is not permitted by podiatrists or podiatric surgeons in New Zealand.***

## EDUCATIONAL EVENTS

### PODIATRY NZ

[contact@podiatry.org.nz](mailto:contact@podiatry.org.nz) for all enquiries

- 17 March Dr Kevin Kirby Seminar
- 25 May Sports- Practical Competencies
- 29/30 June PodiatryNZ Conference
- 1 Sept Clinic Handbook Training
- 20 October High Risk Foot Training Day

## POD MED CPD NETWORK

[contactpodmednet@gmail.com](mailto:contactpodmednet@gmail.com) for all enquiries

### Education Evenings

- 2 March  
CPD/ Making the Most of Mentoring

### Provisional dates

- 4 May Business continuity plans
- 6 July Clinical note taking/ informed consent
- 7 Sept Study Day- endocrinology, autoimmune disease
- 9 Nov Foot & Toe session, including HAV, hammer toes, plantar fasciitis

## INFECTION PREVENTION AND CONTROL

Practitioners may be interested in the Podiatry Board of Australia's video for podiatry patients providing them with information on infection prevention. Please click [here](#).

## REGISTRATION APPLICATIONS

Please remind all potential new graduate employees that they are required to **post in** their registration applications with required documentation, and to allow at least 2 weeks for their correctly completed forms to be processed.

## ACC

The Board has been advised that ACC representatives are happy to meet with any practitioner peer group meetings to answer any ACC related queries they may have.

## BOARD CONTACT

For all queries please contact the Registrar, Annabel Whinam

[registrar@podiatristsboard.org.nz](mailto:registrar@podiatristsboard.org.nz)

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